

CBCA QUEENSLAND



**SCHOOL FACILITATOR'S
GUIDE FOR 2018**



Welcome

Hi to our school coordinators from last year and welcome to our new ones. Thanks for offering help your team this year. Those of you who were involved last year will know what a thrill it is and just how much the kids gain from being involved.

Hopefully all your questions will be answered on the website <http://readerscup.org.au> but if not you can email Jenny Stubbs who manages the website and all registrations until 12 May and Jennie Core until end of Term 2. Jenny is also contact for Year 5-6 State Finals and Tina Cavanough is contact for Year 7-8 State Finals.

Contact details are:

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Tina Cavanough Tina.Cavanough@moretonbay.qld.gov.au

To help you and to answer any queries you may have, the CBCA Readers Cup administration group have put together this information brochure.

The motivation for the Readers Cup is to get kids reading and to let the readers in our schools have an opportunity to shine. To be the winner is a wonderful achievement BUT every kid will be a winner if they have enjoyed the experience and have read titles they may not have encountered before.

We cannot emphasize enough that this must be an enjoyable experience for the children in their reading and the sharing of the books with each other. We expect teams to prepare themselves and have no adult coaches. This will empower the teams to motivate and organise themselves which we believe is part of the Readers Cup experience. We hope you will respect this decision and have adults encourage from the sidelines rather than lead from the front.

Timeline

Term 1

- ❖ Regional Coordinators and their committees will select titles to be read in their region and notify CBCA Coordinator by the 19th February.
- ❖ Regional Coordinators and their committees will select a date and venue for their competition and notify CBCA Coordinator by 19th February.
- ❖ **Registrations open 1 March** at <http://readerscup.org.au>
- ❖ Teams will be emailed invoices/registration confirmation at the time of registration. Receipts will be sent after payment.
- ❖ **March 31st - Registrations close** for Regional Competitions.
- ❖ Schools **may** choose to conduct their own in-school Readers Cup to give children practice but **must not use regional titles**. A school based competition is optional.
- ❖ Teams start reading books as directed by their Regional Coordinators, usually prior to or just after the autumn break.

Term 2

- ❖ Registered teams will read titles for their regional finals.
- ❖ Regional finals held by end of term 2.
- ❖ Regional coordinators and their committees may assist the winning team to raise funds where necessary to attend the State Finals in Brisbane.

Term 3

- ❖ Regional teams prepare for the State Finals
- ❖ State Finals to be held in September with possible dates to be confirmed **Tues 4 for Year 5/6 and Wed 5 for Year 7/8**.

Teams

Teams are comprised of four readers and at the school's discretion only one reserve can be added. They should fall within the year level in which they enter but it is at the discretion of the school to enter a student from a lower year level if the school finds it difficult to form a team.

Fee

The registration fee is \$35 per team; however corporate members may enter teams for free.

Check the rules for your region to see if it allows more than one team.

Format for a Readers Cup Competition

This is one way of running a Readers Cup – each region has its own variations due to the CBCA Qld Branch linking in with existing competitions. Please check with your Regional Coordinator to confirm the format of your regional event.

1. Teams of four sit around one table or just on chairs with clipboards.
2. Students may confer to write the answer to the question on a prepared answer sheet.
3. Students are normally given 30 seconds to complete their answer. The competition allows more time for some questions that require more writing.
4. Answers can be collected at the end of each round. They are given points for their correctness. (It is best to make all questions have equal scores with 2 points for a correct answer and part points for an incomplete answer.)
5. The scorer keeps a tally of the scores.
6. Progressive scores may be announced throughout the event.
7. Team with the highest score goes to the state final.

Please Note: In some regions each round covers one title. In state finals and most regional finals the rounds comprise a set of questions covering all titles.

Judging Guidelines

If during the competition any team has any issues with questions or scores that are announced progressively, the coordinator should be made aware of the issues and they should be dealt with as soon as it is feasible to do so.

At the end of the event, once the winners have been announced, there should be no challenges made to scoring, and no re-marking done.

Reserves

Reserves have usually put as much effort into the preparation of the team as the others. Some regions invite them to form a mixed team and compete, but they can't win. One region involves them in collecting the questions to hand to judges. Some regions allow teams to substitute their reserve for another team member at one point in the competition, but the order of books is not advertised, nor the point at which the substitution will take place, so they can't specialise in one book.

At state finals and in some regions, teams are allowed to swap members in and out at the end of each round, but mixed questions in rounds prevent specialisation. Check to see what the rules are for your region.

Checklist for running your own In-School Readers Cup

Initial Planning for Readers Cup Competition

Gain support of your Principal and Staff

Organise multiple copies of the books to be used in the competition considering

- a range of genres
- both male and female authors
- books with male and female main characters
- books covering a range of interest levels and reading abilities
- Borrow copies from neighbouring school or public libraries

Prepare an attractive student flyer

- list the rules for the competition
- list the books to be read
- include the date the competition will be held
- advertise in school newsletter
- decide on prizes and how they will be paid for

Introduce the Readers Cup to students

- arrange class visits or promote the competition during library borrowing times
- select sections to read from some of the books and promote the titles
- hand out student flyers
- collect entry forms of teams of four
- encourage students to borrow the books from the library

Prepare Readers Cup questions (usually 4-6 per book)

- Write enough questions for each book to cover the number you will need for the number of heats you will have and the final. Prepare extra questions to cater for the possibility of a tie in the final.
- Share the load with other teachers/teacher librarians.

Running the Readers Cup

- Prepare a timetable for the heats and the final and publicize this for staff and students
- Invite the Principal or an author to be there to present the prizes
- Organise prizes
 - First Prize – cup/medal for each team member+ (if funds permit book voucher/book) (*Idea! - Buy books from Scholastic Book Fair Sales*)
 - Second Prize – book voucher/book
 - Third Prize – book voucher/book
- Prizes for participation in the heats – lollies/bookmarks

Hints for School/Team Facilitators of a Readers Cup

When you have decided on the titles for your school's Readers Cup, or been given the titles for your regional Readers Cup, put a temporary Readers Cup Sticker on the books with contact. Books could then be placed as sets in pamphlet boxes to be used by each team.



The boxes could have the name of the team on the outside of the box. Another idea is for the team to place a list of their names on the side and mark off titles as they read them. They could design their own table for this. Half a tick indicates that they are reading it, and then they complete the tick when finished. E.g.

	Jamie	Sam	Jacob	Sarah	Jackson
<i>Con-nerd</i>	√	√		\	
<i>Two Wolves</i>	\		√		√
<i>Ruins of Gorlan</i>	√	\	√	√	
<i>Wonder</i>	√		\	√	
<i>Tunnels of Tarcoola</i>		√			\

This way teams can make sure that all the books have been read by at least one person in each team.

Encourage them to hold team meetings to discuss the books and to make up questions to ask each other. Provide each team members with a booklet in which to keep notes and write questions.

Remember the spirit of the cup is for the teams to organise their own reading schedule and approach to understanding the books. There should be no coaching by adults.



Hints for Readers

- ❖ When you get the set of books for your team, hold a team meeting and decide who will read which books first.
- ❖ Make a sheet that lists the team members and the name of the books and tick them off as you read them. You could put half a tick to indicate that you are reading it, and then complete the tick after you finish reading the book. You could do this with a spreadsheet or table on the computer. e.g.

	Jamie	Sam	Jacob	Sarah	Jackson
<i>Con-nerd</i>	√	√		\	
<i>Two Wolves</i>	\		√		√
<i>Ruins of Gorlan</i>	√	\	√	√	
<i>Wonder</i>	√		\	√	
<i>Tunnels of Tarcoola</i>		√			\

This way you will make sure that all the books have been read by at least one person in your team.

- ❖ Hold team meetings to discuss the books, once a few of you have read the same titles.
- ❖ As you read the books make up questions to ask each other. Remember the spirit of the cup is for you to organise your own team. There should be no coaching by adults.
- ❖ Questions should have answers that are straight-forward and not be a yes no answer. e.g. If you were reading *Harry Potter and the Philosopher's Stone*, you could ask "What is the name of the game played by Harry Potter and what is he trying to catch in the game?"

If you win a regional competition

All team members receive a participation certificate in their regional competition. Regions offer different prizes on the day but generally include medallions for runners up and cups for winners.

The winning team will be invited to take part in the State Finals in Brisbane representing their region. If the winning team is not able to attend, the team that came second would be invited instead.

The winning team is provided with one set of books for the State Finals, provided by the publishers of the books.

The winning team needs to send the names of their team members to the State Finals Coordinator. Ask your regional coordinator for the registration form and other documentation.

State Finals will be held during Brisbane Writers Festival on Tues 4th Sept. for Year 5/6 and Wed 5th Sept. for Year 7/8.

Winning teams from the following regions would be given assistance by CBCA Qld Branch of up to \$1000 per team to come to Brisbane/Ipswich. **The winning school needs to send an invoice to Qld@cbca.org.au** for that amount of money to cover costs of attending Readers Cup Finals.

Capricornia 5/6
Capricornia 7/8
Central Highlands 5/6
Far North Qld Cairns 5/6
Far North Qld Cairns 7/8
Mackay 5/6
Mackay 7/8
North Qld Townsville 5/6
North Qld Townsville 7/8

Winning teams from the following regions would be given assistance by CBCA Qld Branch of up to \$550 per team to come to Brisbane/Ipswich. The winning school needs to send an invoice to Qld@cbca.org.au for that amount of money to cover costs of attending Readers Cup Finals.

Roma 5/6
South Burnett 5/6
Wide Bay 5/6
Wide Bay 7/8

Brisbane Writers Festival will reserve some tickets for their Wordplay program for regional teams to purchase but they need to contact UpLit/ BWF as soon as possible after winning to ensure they obtain tickets quickly or QWF will sell them to other customers. Contact: Cassandra Ramsay cassandra.ramsay@uplit.com.au and program details: <http://uplit.com.au/festival/word-play-2017>
Tickets go on sale in May so it is wise to buy tickets as soon as possible as they do sell out.
Regions could choose to purchase tickets in advance with their allocation of funds to ensure they have tickets ready to present to the winning team.

The members of each team competing at State Finals will receive a medallion. Winners and runners-up receive small cups. The winning team will receive a cup and a financial prize when sponsorship is available. There is a separate prize for the best digital response/booktrailer.

Accommodation in Brisbane can be found in the West End area such as Hillcrest Apartments in Vulture Street. Some have stayed at the YHA. In Ipswich we suggest the Metro Hotel.

Digital response to a book for Year 5/6 State Final

This is not part of the regional competition, but so you know what to expect at a state final, we are providing this information.

At the Year 5-6 state final, teams are invited to show which book they enjoyed most. This is an **optional** activity and does not influence the final score in the competition; however teams that participate will be rewarded. Teams are asked to send their responses prior to the State Final competition so they can be prepared for showing at the event.

The presentation should be **no longer than** 1 minute.

It should be copyright free or permission must have been obtained for borrowed images and/or music.

It can be a Book Trailer, dramatization, interview or news presentation.

Suggested formats

PowerPoint
Photostory
MovieMaker
iMovie
Animoto

Resources

Just a Dog – St Thomas's School submission from 2011 CBCA Qld Branch Readers Cup State Finals created with Animoto. <http://youtu.be/C2W3PuitQEM>

In 2011, teams were given a 2 minute limit but we have more teams now taking part time needs to be less. This submission was nearly 3 minutes and although it is an excellent example of what we want, it is toolong.

Museum of Thieves – The Keepers – Pullenvale State School submission from 2011 CBCA Qld Branch Readers Cup State Finals 2011 <http://youtu.be/muAnef1m7xl> Again over 2 minutes, so it is a real challenge to keep the time down. But what a lot of preparation they have done!!!

Book Trailers <http://idtl.net.au/book-trailers.php>

How to make Animoto Book Trailers <http://www.scribd.com/doc/25050854/Animoto-Book-Trailers>

Animoto Book Trailers <http://bib20.blogspot.com/2009/02/animoto-book-trailers.html>

Animoto <http://animoto.com/education>

Book Trailers for Year 7/8 State Final

Teams are invited to submit a Book Trailer for any one of the novels being read for the State Final competition. The Book Trailer is worth up to 10 extra points added to the team's final score in the competition.

Responses in a digital format are submitted by two weeks prior to the competition. They should be in .wmv format and can be sent via dropbox or another online file sharing site. If you prefer, you can burn your trailer onto a well labelled CD or DVD, or save it on a USB drive and post it.

The Trailer should be between 1 minute 30 seconds and 2 minutes long. It should be copyright free or permission must have been obtained for borrowed images and/or music. Creative commons images used should be credited at the end of your film. For information on how to do this see:

- <http://creativecommons.org.au/learn-more/fact-sheets/attribution>
- <http://www.wikihow.com/Attribute-a-Creative-Commons-Licensed-Work>
- http://hubpages.com/learningcenter/legal-image-use#txtd_15012674

All Book Trailers submitted will be uploaded to the CBCA YouTube channel.

Book Trailers will be marked on the following criteria and account for up to 10 points toward your final score in the State Final competition:

- Persuasive Techniques used – make your viewer want to read the book. Don't tell the whole story, but rather make it a teaser
- Originality
- Design – including structure, technique, visual effects, sequencing and presentation

FAQ

1. Should we include credits? While it's necessary and important to acknowledge any images, music or text you might have sourced (copyright free or under creative commons licences), from the Internet, crediting your group's contribution, or other people who helped you, is optional. It is nice, however, to thank those who did provide assistance and gave up time for you to produce your trailer.

2. Can we use the Book Cover image in our Book Trailer? You can show the cover of the book. The publisher allows this as it is promotion of the book. If you use illustrations from inside the book you will need to get permission from the publisher. If you use photos from the internet, you need to make sure they are copyright free before including them in your trailer. The same, of course, applies to music.

3. Can we have live actors in our Book Trailer? You are very welcome to have family and friends appear in the film. We will be showing the trailers at the State Final night and will put them up on our YouTube site, so we would need a signed note from the parent or guardian of each person under 18, or from the person themselves if they're over 18, who appear in the trailer giving their permission for their image to be used. A permission note has been sent out with this information.

Resources

Free apps for making Book Trailers : <http://thewritelife.com/free-apps-for-book-trailer/>

How to make Animoto Book Trailers <http://www.scribd.com/doc/25050854/Animoto-Book-Trailers>

Animoto Book Trailers (includes link to free music sites)
<http://bib20.blogspot.com/2009/02/animoto-book-trailers.html>

Tips from Writers Digest : <http://www.writersdigest.com/editor-blogs/guide-to-literary-agents/how-to-make-a-book-trailer-6-tips>

Book Trailer examples

Book Trailers from the 2014 competition can be viewed at :
<https://www.youtube.com/playlist?list=PLurRULM0YF1f2TWKX-adj5LDb0I5QUV6U>

The book trailer with the highest score was Mount Maria College (Brisbane North) – *To Brave the Seas: a boy at war* with 9 points out of a possible 10.

Next highest, both with 8.5 points were:
St Stephen's College (Gold Coast) – *The Eye of Minds*
St Luke's Anglican College (Wide Bay) – *The False Prince*